

ELECTION COMMISSION OF THE PROPOSED MUNICIPALITY OF NIWOT
BOULDER COUNTY, COLORADO

Regular Meeting Minutes

July 24, 2026

Attending: Lois Adamson, Vicky Dorvee, Suze Fischer, Paula Hemenway, Bob Olsen, Mandy Walker

The meeting was open for public observation, but not participation. About 15 people attended.

1. The meeting was called to order at noon.
2. All six commissioners were in attendance and therefore there was a quorum.
3. There were no changes to the draft minutes of the June 26, 2026, meeting. Vicky motioned to approve the minutes. The motion was seconded by Paula. The minutes were unanimously approved.
4. Vicky confirmed the Call for Election was published in the Longmont Times Call on July 22. Vicky will forward the invoice once received to Paula for payment.
5. Lois reported that 25 Charter Commission candidate petition packets had been placed at the Niwot Inn and all have been taken. An additional 10 packets were provided. Lois will check the supply to ensure there are petition packets available.

Lois reported that two Charter Commission candidate petitions have been received and have the minimum required 25 qualified signatures. The number of petitions signed by each signer is being tracked.

The deadline for submission of signed petitions is 5 p.m. August 21.

6. The draft Intergovernmental Agency agreement for the administration of the election has been received from Boulder County. The agreement needs to be signed by August 21. Bob and Lois will participate in an informational phone call with the county on August 4. Bob will draft the ballot content following the wording on the petition. It was agreed to place the candidates for election to the charter commission following the question about whether to form a home rule charter commission. The draft ballot will be reviewed at the next Election Commission meeting on August 18.

The ballot content and layout needs to be to Boulder County by September 4. The proof will be returned to us September 10 and that needs to be approved by the Election Commission by 2 p.m. September 11

7. With respect to the TABOR statements, the petitioners for incorporation are required to provide the pro statements. It was agreed to put a request for statements opposing incorporation on the Election Commission webpage at niwot.town.

For each fiscal measure, there is a limit of 500 words for the statement supporting the measure and 500 words opposing the measure. The Election Commission is responsible for editing statements.

The deadline for the submission of TABOR statements to the Election Commission is September 18. The deadline for submission to Boulder County is September 21.

8. There was no other business.
9. Next meeting is set for Tuesday August 18 at 11 a.m. at the Niwot Hall. Subsequent meetings are scheduled for Friday August 28 at noon at the Niwot Hall and Friday September 11 at 10 a.m. at the Niwot Hall
10. The meeting was adjourned at 12.54 p.m.

These minutes were approved unanimously at the 08/18/2026 Election Commission meeting.